

**CONSTITUTION**  
**And By-Laws**

**PATRICK HENRY CHAPTER NO. 11**

**TEXAS SOCIETY**

**SONS OF THE AMERICAN REVOLUTION**

**(Revised and approved at chapter meeting on April 21<sup>st</sup> 2007)**

**CONSTITUTION**  
**OF THE**  
**PATRICK HENRY CHAPTER NO. 11**  
**TEXAS SOCIETY SONS OF THE AMERICAN REVOLUTION**

**ARTICLE I – NAME**

The name of this Chapter shall be Patrick Henry Chapter No. 11, Texas Society of the National Society, Sons of the American Revolution.

**ARTICLE II – OBJECTS**

The objects of this Chapter are declared to be patriotic, historical, and educational and shall include those intended or designed to perpetrate the memory of those patriots who, by their services or sacrifices during the war of the American Revolution, achieved the independence of the American people; to unite and promote fellowship among their descendants; to inspire them and the community-at-large with a more profound reverence for the principles of the government founded by our forefathers; to encourage historical research in relation to the American Revolution; to acquire and preserve the records of the individual services of the patriots of the war, as well as documents, relics and landmarks; to mark the scenes of the Revolution by appropriate memorials; to celebrate the anniversaries of prominent events of the war and of the Revolutionary period; to foster true patriotism; to maintain and extend the institutions of American freedom, and to carry out the purposes expressed in the preamble of the Constitution of our country and the injunction of Washington in his farewell address to the American people.

**ARTICLE III – MEMBERSHIP**

Any man over the age of 18 years whose application to membership in the National Society Sons of the American Revolution has been approved and is a member in good standing of the Texas Society Sons of the American Revolution, shall be eligible for membership in this Chapter.

Junior Members – male members of Children of the American Revolution can be joint members in our chapter with certain limited privileges.

**ARTICLE IV – OFFICERS**

The officers of this chapter shall be: President, President Elect, Secretary, Treasurer, Genealogist, Registrar, Sargent-At-Arms, Historian, and Chaplain. Any combination of two of the above offices, except the Presidency, may be held by one person.

## **ARTICLE V – THE EXECUTIVE COMMITTEE**

SECTION 1. The officers named in Article IV upon their election, together with all of the Chapter Past Presidents, shall constitute the Executive Committee of the Chapter.

SECTION 2. The Executive Committee shall meet as needed by the President instead of every other month during the year, or at such other times as determined by the committee.

SECTION 3. The Executive Committee shall formulate and carry out plans for promoting the purposes and growth of the Chapter and generally superintend its interests. They shall manage the business of the Chapter and report any important matters decided upon at the next Chapter meeting.

## **ARTICLE VI – MEETINGS**

SECTION 1. The Chapter shall meet each month on the third Saturday except February (George Washington's Birthday Luncheon hosted by the SAR) and September (Constitution Week Luncheon hosted by the DAR) when it shall meet jointly with the Daughters of the American Revolution in the Austin area at a time and place agreed upon.

SECTION 2. The Annual Meeting shall be the December meeting, at which time officers elected at the October meeting shall be installed.

SECTION 3. At the Annual Memorial Day program in May, the deaths of Chapter compatriots during the past year will be commemorated.

SECTION 4. Special meetings may be called by the Executive Committee.

## **ARTICLE VII – AMENDMENTS**

This Constitution may be amended at any meeting of the Chapter by a two-thirds vote of the members present, provided notice of such amendment is given at least thirty days prior to the meeting at which the amendment is to be considered.

**BY-LAWS**  
**OF THE**  
**PATRICK HENRY CHAPTER NO. 11**  
**TEXAS SOCIETY SONS OF THE AMERICAN REVOLUTION**

**ARTICLE I – MEMBERSHIP AND DUES**

SECTION 1. Applications for membership are approved by the Chapter Genealogist/Registrar and submitted to the TXSSAR Registrar for his approval. The TXSSAR Registrar will then submit the application to the NSSAR. Once the candidate for membership is accepted by NSSAR, no further action is taken by the Chapter but to induct him into the chapter and present him with his certificate welcoming him into Chapter membership.

SECTION 2. If any member shall fail to pay his annual dues, he shall be dropped from Chapter membership until such dues are paid as certified by the TXSSAR office.

**ARTICLE II – ELECTION OF OFFICERS**

SECTION 1. A nominating committee consisting of the Past Presidents of the Chapter shall be convened by the Chapter President on or before October 1<sup>st</sup> of each year. This Nominating Committee will present a slate of officers to the Chapter President for inclusion in the Chapter Newsletter by November 1<sup>st</sup>.

SECTION 2. The officers shall be elected at the *November* Chapter meeting. They shall be installed as Chapter officers at the December meeting and will begin their duties at that date.

**SECTION 3.** Officers shall serve for a term of two years.

**SECTION 4.** The Chapter President may not hold that office for more than two terms in succession.

SECTION 5. If any vacancies occur in any office during the year, they shall be filled by appointment of the Executive Committee.

**ARTICLE III – DUTIES OF OFFICERS**

SECTION 1. **PRESIDENT** – The President shall preside at all meetings of the Executive Committee and the Chapter. He shall appoint all standing committees and oversee their functions. He shall be responsible for the production of a Chapter Newsletter and shall perform any other duties as pertain to his office.

**SECTION 2. PRESIDENT ELECT** – The President Elect in the absence of the President shall preside at Chapter meetings and Executive Committee meetings. He shall serve the President in other matters when asked to do so by the President. He shall be responsible for arranging all programs.

**SECTION 3. SECRETARY** – The Secretary shall record the minutes of the meetings of the Executive Committee and notify all members of their election and of such other matters as may be directed by the Executive Committee. He shall give due notice of the time and place of all meetings of the chapter and the Executive Committee. It shall be the further duty of the Secretary to keep a correct list of the members and their addresses, the dates of their admission to the Chapter, their resignations, transfers or other terminations of membership. He shall also be responsible for submitting all required reports as indicated in the TXSSAR Constitution and By-laws.

**SECTION 4. TREASURER** – The Treasurer shall have custody of all moneys of the Chapter and shall collect all of the moneys due to the Chapter and shall deposit them to the credit of the Chapter in a depository bank or savings institution selected by the Executive Committee. He shall pay all bills and obligations incurred by the Chapter after receiving proper documentation. All checks shall be signed by the Treasurer.

**SECTION 5. GENEALOGIST** – The Genealogist shall review all original and supplemental application papers for completeness and accuracy and shall approve them before submission to the TXSSAR Registrar.

**SECTION 6. REGISTRAR** – The Registrar shall furnish application forms and information to those seeking membership. He shall receive all applications for membership, submit them to the genealogist and after approval by the genealogist, obtain the necessary sponsors signatures and submit them to the TXSSAR Registrar for approval. He shall keep accurate records on those applicants who have applications being completed and those which have been submitted. He shall also be the custodian of the Chapter Archives of completed and approved original and supplemental application forms by members.

**SECTION 7. HISTORIAN** – The Historian shall maintain a record of the activities of the Chapter and its members, and his duties shall include the maintenance of a scrapbook containing the photos, clippings, and other relics of such activities for presentation to the State and National Society Conventions, as well as the maintenance of such other documents as the Chapter might require.

**SECTION 8. SERGEANT-AT-ARMS** – The Sergeant-at-Arms shall be responsible for the maintenance of order at all meetings of the Chapter, subject to the instruction of the President. He shall also be responsible for all flags, banners, and signs used at the meetings.

SECTION 9. CHAPLAIN – The Chaplain shall be responsible for the spiritual needs of the Chapter. He shall give the Invocation and Benediction at all meetings. He shall also keep watch for any illnesses or deaths of the members and notify the President. (to be omitted – He shall also visit and give solace to the bereaved in the event of a crisis in a member’s family.) He shall also see that proper remembrances are made in the event of the death of a member, such as contributions to the Patriots’ Fund or Chapter Memorial Fund.

#### **ARTICLE IV – STANDING COMMITTEES**

SECTION 1. There shall be the following standing committees to be appointed by the President: Awards and Medals, Membership, Program, Publicity, and Communication.

SECTION 2. The President shall appoint such other committees as shall be directed by the Chapter or the Executive Committee or as he may deem necessary.

SECTION 3 - The President shall appoint a Color Guard Captain who shall maintain a roll of Color Guard members, enroll and train new members, report to the Executive Committee any activities. He is responsible to muster Color Guard members for any activity that is in keeping with the objectives of this organization.

#### **ARTICLE V – QUORUM**

A quorum for the transaction of business shall consist of those members present at a meeting. A quorum for the transaction of business of the Executive Committee shall consist of three members.

#### **ARTICLE VI – AMENDMENTS**

These By-Laws may be amended or altered at any meeting of the Chapter by a vote of two-thirds of the members present and provided that notice of such amendment or alteration be given at least thirty days prior to the meeting at which the amendments or alteration is to be considered.